



Minutes of the Downtown Improvement Board Regular Monthly Meeting
Tuesday, June 28th, 2022 7:30 a.m.

Attendance

Kevin Lehman, Claire Campbell, Jean Pierre N'Dione, Walker Wilson, Executive Director, and Emily Kopas, Chief Operating Officer.

I. Call to Order

- a. Kevin Lehman called the meeting to order at 7:32 a.m.

II. Recurring Agenda

- a. Mr. Wilson confirmed that the meeting was properly noticed.
- b. The proposed meeting agenda was motioned, seconded, and unanimously approved.
- c. The minutes of the regular meeting of the DIB held on May 24th, 2022 were motioned, seconded, and unanimously approved.
- d. DIB May financials were motioned, seconded, and unanimously approved.
 - Waste Co-Op: new pricing and one-time assessment sent out.
 - Palafox Market continues to do well.
 - A portion of bathroom construction has been taken out of the budget already.

III. On-Going Business

- a. PPD Report
 - Homeless advocates have been working with the homeless Downtown to find them permanent housing.
- b. Spotless Report
 - Spotless is waiting on shipping for the street sweeper.
 - DIB is working with Parks and Rec to mulch the Jefferson Street garage.
- c. Marketing Report
 - Calendar updated online to promote downtown businesses weekly, monthly, and yearly events.
 - DIB continues to increase social media engagement by highlighting events downtown each day.
- d. Palafox Market
 - Palafox Market social media hit 1500 followers.
 - Interns have been working with Emily on activities at the market for events.



- Thunderstorms impacted the market last Saturday.
- Plans in effect to order more merchandise to continue pulling in funds for the market.

IV. New Business

- a. Trash Co-Op Pricing
 - Motioned, seconded, and unanimously approved.
- b. MLK Bathroom ILA
 - Motioned, seconded, and unanimously approved.
- c. CRA Future Work Plan & Annual Report
 - Motioned, seconded, and unanimously approved.
- d. Executive Director 3rd QTR Bonus
 - Motioned, seconded, and unanimously approved.
- e. Improve the Plaza Ferdinand Park.
 - DIB has put in several requests for the Park to be fixed.

V. On-Hold

VIII. Public Comment

IX. Adjourned at 8:45 a.m.

Next meeting – July 26th, 2022
(*) = approval item